

MONARCH LIBRARY SYSTEM BOARD OF TRUSTEES BOOKMOBILE COMMITTEE

Wednesday July 29, 2026, at 2:00 pm

Monarch Library System
4632 S. Taylor Drive
Sheboygan, WI 53081

Minutes

1. Call to Order: Properly Noticed in Accordance with Wisconsin Open Meeting Laws.

Meeting was called to order by Goehring at 2:01pm.

2. Roll Call:

Bill Goehring, Maeve Quinn, Daniel Lamb, Riti Grover, Lisa Haartman, and Trish Federer were present.

John Katzka was virtual.

Justin Strom and Wendy Sprenger were absent

3. Public Comment & Correspondence: A booklet from students at Divine Savior Catholic School was shared with the committee. The booklet will be scanned and kept for the 2030 Sheboygan-Ozaukee Joint County Agreement meetings. The scan will also be attached to the appropriation request for 2027.

4. Approval of Agenda: Lamb motioned to approve, Quinn seconded, motion carried.

5. Approval of the Minutes for September 8, 2025: Katzka motioned to approve, Lamb seconded, motion carried.

6. Approval of Bookmobile Profit and Loss Statements for June 2026: Katzka motioned to approve. Lamb seconded the motion.

It was suggested that due to the late payment of the 2025 2nd installment made in 2026, a footnote be attached to the report in explanation of the over budget Year-to-Date total for Sheboygan County Library Services.

The motion was carried.

7. Review of Bookmobile Circulation Statistics: Grover presented the Bookmobile Statistical Review.

It was noted that the summer juvenile statistics are much lower than throughout the rest of the year. Haartman explained this is due to the summer recess of the schools they visit.

The committee requested a column be added showing the number of Bookmobile library cards issued for Ozaukee and Sheboygan Counties.

8. Approval of Bookmobile Budget 2027:

Budget changes for 2027 included:

A 7% increase from both counties exclusively for Bookmobile. Library, Health Insurance was raised by 5%, but may need to be increased when actual figures are released

Contract service, Auditing and Accounting, Bank Fees, Office Supplies, Postage, and Cleaning and Maintenance have been increased substantially. This is to bring the Bookmobile in line with the other departments.

Katzka motioned to approve the budget. Lamb seconded the motion. Motion carried.

8. Haartman gave an update the Bookmobile.

- a. Vehicle maintenance has been reasonable this year.
- b. Slinger invited the bookmobile to their Touch-A-Truck event. They answered a lot of questions particularly because Washington County does not have a bookmobile. It was busy all day long.
- c. A similar event took place at Cedarburg for the opening of their Summer Reaching Program.
- d. DEF sensors are an issue with maintenance.

9. Next meeting: October 19, 2026, at the Monarch Library System Office at 3:30 pm.

10. Adjourn: Lamb made a motion to adjourn the meeting at 2:50pm, Quinn seconded. Motion carried.

/TF