

Monarch Library System Board of Trustees

Minutes

Kewaskum Town Hall
9019 Kettle Moraine Drive
Kewaskum, WI 53040

February 12, 2026

1. **Call to Order;** Doane called the meeting to order at 6:00 pm. The meeting was properly noticed in accordance with Wisconsin Open Meetings Law.
2. **Roll Call:** Doane, Sprenger, Goehring, Bailey, Caine, Lamb, Marose, Neis, Nelson, Olsen, Quinn, Strom, and Westfall were present.
Absent: Katzka
Also Present: Grover, Federer, Hoffman, MLS Staff.
3. **Public Comment or Correspondence:** None
4. **Approval of the Agenda for February 12, 2026:**
 - a. *Nelson motioned to approve the Agenda for February 12, 2025. Marose seconded the motion. Motion carried.*
5. **Approval of the Minutes for November 13, 2025:**
 - a. *Westfall motioned to approve the minutes. Motion seconded by Lamb. Motion carried.*
6. **Approval of Expenditures for October, November, and December 2025:**
 - a. *Sprenger motioned to approve the Expenditure totals for October as \$97,564.05. for November as \$103,548.60, and for December as \$92,341.23. Goehring seconded the motion. Motion passed.*
7. **Monarch Library System Update:**
 - a. Grover asked if there were any questions regarding the Monarch System Update as presented in the packet. Finding none the meeting continued.
 - b. Grover presented the Innovative 5-year contract.
 - i. The new agreement includes migration to the cloud for operations. We should be migrating around June.
 - ii. The new agreement is structured as a bundle with many unlimited services included. The unlimited services include staff licenses, Sip2 lines, consortia and individual library templates, express check licenses, ZMARC authority, mobile with checkout, etc.
 - iii. The new billing structure will reduce the number of invoices received from 16-18 per year, to 2. This should ease the stress for accounting personnel.
 - iv. Because the ILS software and data will be stored and accessed online, we will be able to eliminate the local physical servers in house. This will decrease the workload for our IT area.

- v. We will continue to have a reporting server and a training server, albeit online.
- vi. We will have all the Vega products; Discover, Program, and Promote, available to us without waiting for further development, per Innovative.
- c. The Ozaukee-Sheboygan Joint County Agreement 2026-2030 was adopted by both Ozaukee and Sheboygan County boards in December 2025.
 - i. It was reported that OverDrive gained over 1 million circulations in 2025.
 - ii. Quinn thanked Sprenger and Goehring for their work on the joint committee.
 - iii. DPI has reported they will be receiving funds from LSTA in March 2026. Hopefully they will be providing grant opportunities with these funds.
 - iv. DPI is organizing a review of library standards.
 - v. Grover will be meeting with the Dodge County Library Planning committee this summer to discuss a program for the county to reimburse their libraries for non-librariated patron use of e-materials as they are in Ozaukee and Sheboygan Counties.
 - vi. Washington County will now be reimbursing their libraries at 100% for non-librariated physical circulations.
 - vii. Grover will meet with the Washington County libraries to learn how the library contracts with the county for e-material reimbursement are used.

8. Committee Reports

- a. The Executive Committee
 - i. The committee met on January 22, 2026 to approve the Innovative agreement for 2026-2030.
- b. Operations Committee
 - i. Marose reported the Operations Committee met and approved the job description for Network Administrator due to the upcoming retirement of Demmin on April 1, 2026.
- c. Finance Committee did not meet.
- d. Bookmobile Committee did not meet.

9. New Business:

- a. Grover will ask Wisconsin State Librarian, Ben Miller, to address the board at the March meeting.
- b. Grover and Hoffman gave a demonstration of the Monarch Historical Collection page of the Monarch Libraries website. [Monarch Library System - Recollection Wisconsin](#). Recollection Wisconsin brings together digital cultural heritage resources from across Wisconsin.
 - i. The site is being managed by WiLS and is paid directly by DPI with State of Wisconsin Universal Service Funds for the current biennial budget 2026-2027.
 - ii. Two examples were showcased: Theresa Public Library that has the smallest collection and Mead Public Library that has the largest collection from Monarch libraries on the Recollection Wisconsin Page.
 - iii. There are 12 libraries from the Monarch Library System that have contributed their historical collections.

- iv. There were 125,000 visits site-wide online in 2025.
 - v. All the historical digital content was moved from the physical ResCarta servers to ContentDM Cloud about 2 years ago.
 - vi. All libraries should be encouraged to participate. Monarch has digitization kits available for libraries who would like to start their own collections.
- c. All websites are facing compliance with ADA regulations. The websites for Monarch and our larger libraries with greater than 50,000 service populations need to be ADA compliant by April 24, 2026. Libraries with service populations of less than 50,000 will have until April 2027 to make their websites compliant.
- i. Fischer and Kondro are working on guidelines for the libraries.
 - ii. Compliance includes screen reader adaptability, non-moving banners, and unreadable pdf documents,

10. Unfinished Business - None

11. Next meeting will be held on March 12, 2026, at 6:00 pm at the Kewaskum Community Center.

12. Adjourn - Caine motioned to adjourn with Lamb, seconding the motion. Meeting was adjourned at 6:43 pm