

MONARCH LIBRARY SYSTEM BOARD OF TRUSTEES
REVISION 2 Agenda

Thursday, May 8, 2025, at 6:00 pm
Kewaskum Town Hall
9019 Kettle Moraine Dr.
Kewaskum, WI 53040

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Meeting ID: 272 888 944 397

Passcode: C62hV2LH

1. Call to Order:
2. Properly Noticed in Accordance with Wisconsin Open Meeting Laws.
3. Roll Call
4. Public Comment & Correspondence
5. Approval of Agenda (Action)
6. Approval of the Minutes of March 13, 2025 (Action)
7. Approval of Expenditures for March and April 2025 (Attachments)(Action)
8. Monarch Library System Update (Attachments)
9. Committee Reports
 - a. Executive Committee
 - b. Operations Committee
 - i. The Operations Committee recommends changing the following paragraph in the Monarch Library System Employee Handbook, Page 20, Paragraph 2 under Pay and Review Policies, Performance Review:
 1. The MLS Director will recommend raises and bonuses to the Operations and Finance Committees. The Operation and Finance Committees will review the recommendations and determine a percentage raise that fits the budget each year. An employee cited as doing an exceptional job could possibly receive a bonus, if approved by the board. Raises will start at the first of each calendar year.
 2. *The Committee recommends changing the paragraph to read the following: The MLS Director will recommend a COLA raise to the Operations and Finance Committees. The Operations and Finance Committees will review the recommendations and determine a percentage COLA raise amount that fits the budget each year. Cola raises will start at the first of each calendar year.*
 - ii. *The Operations Committee recommends the following sentence to follow the above paragraph in the handbook: The Board has the discretion to give the Director a bonus upon Annual Review.*

iii. *The Operations Committee recommends the following: The Operations Committee recommends the Finance Committee create a budget line item for an Employee Recognition Fund.*

c. Finance Committee

d. Bookmobile Committee

10. New Business

a. Presentation of Appendix F – New IT Projects Agreement (Attachment)

11. Unfinished Business

a. Mission and Vision Statements (Discussion and Action)

12. Next meeting: July 10, 2025 @ 6:00 PM, at the Kewaskum Community Center

13. Adjourn