

MONARCH LIBRARY SYSTEM BOARD OF TRUSTEES

Executive Committee

Wednesday, November 1, 2023, at 12:00 pm

Monarch Library System

4632 S Taylor Drive

Sheboygan, WI 53081

Virtual Meeting

[Teams Link](#)

Minutes

1. **Call to Order:** Tom Doane called the meeting to order at 12:01 pm.
2. **Public Comment & Correspondence** – None
3. **Roll Call:** Virtual - Tom Doane, John Katzka, Craig Westfall, Bill Goehring, Riti Grover, Trish Federer.
4. **Approval of Agenda:** John Katzka motioned to approve the agenda. Craig Westfall seconded. Motion was passed by verbal vote.
5. **Approval of Minutes for the meeting Thursday, October 3, 2023:** John Katzka motioned to approve the minutes. Craig Westfall seconded. Motion carried.
6. **Review and Approval of Monarch System Annual Plan 2024** (Discussion and Action). John Katzka motioned to approve the Monarch System Annual Plan 2024. Bill Goehring seconded. Board gave final approval to the Executive committee at the September 14 board meeting because the process was delayed by DPI. Motion passed.
7. **Amend in the Monarch Library System Bylaws, the Annual Meeting Clause.** (Discussion and Possible Action) John Katzka motioned to eliminate the clause on 'Annual Meeting' under Article III 5(b) of the Monarch Bylaws. Bill Goehring seconded. Motion carried.
The Executive Committee recommends to the Operations Committee the following amendments to Article IV of the Bylaws as stated below:
 - a. Add new subclause #2. "**Election**. New officers will be elected at the last Board of Trustees meeting of the year and take office on the first day of the new year".
 - b. Subsequently move the existing subclauses #2 and #3 to places #3 and #4.
 - c. Edit #4 **Vacancies**. A vacancy occurring in any office, for any reason, may be filled for the unexpired portion of the term with **the nomination(s) brought to the Board of Trustees by the Operations Committee**.
8. **New Business** - None.
9. **Next Meeting:** The next meeting TBD.
10. **Adjourn:** John Katzka motioned to adjourn the meeting at 12:19 pm. Craig Westfall seconded. Motion carried.