

OPERATIONS COMMITTEE MEETING MINUTES – August 6,2024

1. Meeting called to order at 3:32 p.m. All committee members were present except Wendy who was excused.
2. Riti confirmed that this meeting complied with WI Open Meetings Law.
3. No public Comment.
4. Kay moved and Joyce seconded a motion to approve the agenda as amended. Motion carried.
5. Maeve moved and Joyce seconded to approve the minutes of the July 11, 2024, meeting. Motion carried.
6. Riti informed committee of the need for a core planning team for the upcoming Strategic Plan. The committee provides the following guidance for participation in the committee; one staff member from Monarch, 4 representatives from the Board of Directors (one from each county) and two librarians. Riti will make the necessary contacts and keep the committee informed.
7. Kay reported that the sub-committee will be reviewing all the salary information Riti provided from the designated systems and come to the next meeting with salary ranges for all the positions. General discussion regarding step process, merit pay, budget considerations and challenges to the salary compensation project.
8. Riti provided the members with a proposed Annual Evaluation Process which the members should review. The process will be reviewed at the next meeting. Committee members discussed the possibility of an abbreviated review process every other year. The committee plans to conduct Riti's review in October.
9. Next meeting September 4, 2024, at Lakeview Community Library at 3:30pm
9. Joyce moved and Maeve seconded a motion to adjourn. Meeting adjourned at 4:50.

Minutes submitted by Kay Marose