

OPERATIONS COMMITTEE MEETING MINUTES – May 7,2024

1. Meeting called to order at 3:40 p.m. All committee members present except Wendy who was excused.
2. Riti confirmed that this meeting complied with WI Open Meetings Law.
3. No public Comment.
4. Joyce moved and Kay seconded a motion to approve the agenda. Motion carried.
5. John moved and Joyce seconded to approve the minutes of the April 2,2024 meeting. Motion carried.
6. Joyce moved and Kay seconded a motion to go into closed session based on Wi Stat. 19.85(1)(c). Roll call vote taken. Motion carried. Closed session started at 3:42 pm.

Kay moved and Joyce seconded a motion to return to open session. Roll call vote taken. Motion carried. Closed session ended at 4:10 pm.

Committee reviewed and discussed information provided by the director concerning an employee request. Monarch Handbook policy on vacation hours will be followed.

7. Committee discussed what it believes is the current guidelines for raises which is to follow the State of Wisconsin formula for the cost-of-living increase. The recently appointed sub-committee on compensation is tasked with looking into salary compensation, and bonus/rewards/merit pay for Monarch staff.

8.

a .Committee was shown an organization chart which will be sent to all committee members for their information.

b. Riti provided the committee members with the current Evaluation/Annual Review procedure and a newly proposed one. Both will be sent to the members for their review and placed on an upcoming agenda.

c. Motion by Joyce and seconded by Kay to approve the proposed letter to the Town of Kewaskum. Motion carried.

9. Next meetings: June 4, 2024 at Lakeview Community Library at 3:30.

10. Kay moved and Maeve seconded a motion to adjourn. Meeting adjourned at 5:00

Minutes submitted by Kay Marose