

MONARCH LIBRARY SYSTEM
BOARD OF TRUSTEES BOOKMOBILE COMMITTEE
IN-PERSON AND VIRTUAL

Friday, August 25th , 2023, at 3:00 PM

Monarch System Office
4632 South Taylor Drive
Sheboygan, WI 53081

TEAMS Meeting Link

MINUTES

Call to order: Properly Noticed in Accordance with Wisconsin Open Meeting Laws

At 3:03 pm Bill Goehring- chair, called the meeting to order and a quorum was present.

2. Roll Call.

Bill Goehring, Justin Strom, Riti Grover, Lisa Haartman were present. Tom Doane, John Katzka and Maeve Quinn were present virtually. Daniel Lamb and Wendy Sprenger were absent.

3. Public Comment & Correspondence.

4. Approval of Agenda (Action).

Justin Strom made a motion to approve the agenda, seconded by Maeve Quinn and the motion carried by a voice vote.

5. Approval of the August 3rd , 2022, Meeting Minutes (Action).

John Katzka made a motion to approve the minutes, seconded by Maeve Quinn and the motion carried by a voice vote.

6. Bookmobile Budget 2024 – Review and Approval (Action).

Riti Grover stated that the finance committee reviewed the full budget last week and approved it. A 3% increase will be submitted to both Sheboygan and Ozaukee counties, at the time of this meeting it is not yet approved but has been requested. There will be an increase in health and dental insurance in 2024. The Bookmobile maintenance line item will be increased, office equipment was reduced. Justin questioned lines 31-38 (insurance, office rent, telephone, utilities, cleaning/maintenance, garbage) as Riti stated that the system budget was picking some of the expense. Maeve stated the budget looks good but would like to see more funds allocated to the materials in the future. Bill will be checking in to what Sheboygan county allocated to health insurance. John Katzka made a motion to approve the Bookmobile budget, seconded by Maeve Quinn and the motion carried by a voice vote.

7. Presentation of Bookmobile Services – Lisa Haartman.

Lisa Haartman gave an overview of Bookmobile Services for the new board members and also shared highlights of the Summer Reading Program.

8. New Business or Announcements.

Riti shared a new hiring strategy when hiring a Bookmobile position- we will be waiting 1 year before a new hire is required to begin acquiring a CDL license as a lot of time, effort and money goes in to training someone to learn how to drive the Bookmobile. Maeve stated that there was no awareness of Bookmobile services on the Sheboygan county website, Ozaukee county directs an online visitor right to a link with information on Bookmobile services and the schedule.

9. Adjourn.

At 3:52 John Katzka made a motion to adjourn the meeting and was seconded by Maeve Quinn, the motion was carried by a voice vote.